

**COUNCIL ON REAL ESTATE CURRICULUM AND EXAMINATIONS
LIVE MEETING MINUTES
JUNE 17, 2010**

PRESENT: Susan Hamer, Paul Hoffman, Peggy Lovejoy (joined the meeting at 2:23 p.m.), Lisabeth Weirich and Lawrence Sager

EXCUSED: Richard Hinsman and Barbara McGill

STAFF PRESENT: Yolanda McGowan, Bureau Director; Aaron Knautz, Exams; Michelle Solem, Bureau Assistant

GUESTS: Cori Lamont and Jennifer Lindsley, Wisconsin Realtors Association (WRA)

CALL TO ORDER

Gail Sumi, Bureau Director, called the meeting to order at 2:05 p.m. A quorum of 4 members was present.

ADOPTION OF AGENDA

MOTION: Larry Sager moved, seconded Susan Hamer, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES (AUGUST 21, 2008)

MOTION: Paul Hoffman moved, seconded by Larry Sager, to approve the Minutes of August 21, 2008 as published. Motion carried unanimously.

**ADMINISTRATIVE REPORT
GAIL SUMI, BUREAU DIRECTOR**

Gail Sumi, bureau director, introduced herself to the committee. Yolanda McGowan has transitioned into the position of Legal Counsel. Ms. Sumi provided the committee with a brief update as to staffing changes that have occurred within the Department. She reviewed the 2010 meeting dates and the Board discussed that the December meeting would be too late to have the final meeting and complete the CE discussions. After some discussion, it was decided that the Department will try to schedule another meeting with the Council in September to accommodate deadlines for curriculum and scheduling by instructors of continuing education.

Ms. Sumi then conducted the annual policy review. She excused herself from the meeting.

EDUCATION AND EXAMINATIONS

Discussion of and planning for 2011-2012 Continuing Education and Test-out Examination.

Ms. McGowan reviewed the recommendations made to Secretary Jackson by the Ad Hoc Committee on Education and Experience.

Peggy Lovejoy joined the meeting at 2:24 p.m.

Ms. Weirich reminded the Council that in the past, the Council has asked WRA to submit a curriculum that the Council would review and revise or approve based on the contact that they have with practitioners. Cori Lamont, WRA, told the Council that they would be willing to repeat the process that has been in place for the past few of biennium.

The draft of the curriculum will be submitted by the WRA to the Department by the first of August.

Test-out Exam

Larry Sager indicated that there have been fewer people opting to taking the test-out exam and believes that this is a waste of resources. Ms. McGowan indicated that this test is a statutory requirement and the Department is required to provide the test even if there is not even one person that uses the test-out option. Peggy Lovejoy and Susan Hamer volunteered to work with Aaron Knautz to review and revise the Test-out Exam.

ADJOURNMENT

MOTION: Larry Sager moved, seconded by Lisabeth Weirich, to adjourn the meeting at 2:53 p.m. Motion carried unanimously.